

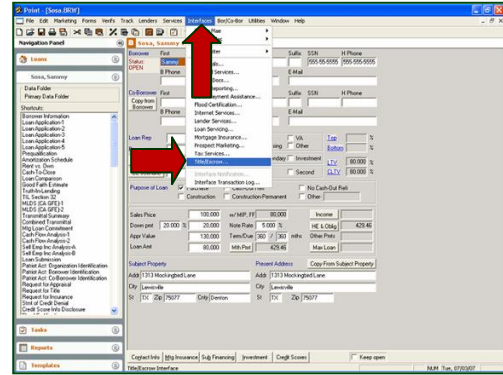


Quick Reference Guide - Placing orders via Calyx Point Software

Before you begin, you must have a **Closing Market** account and have already established a Trading Partner Relationship with Security 1st Title. Please see instructions on last page.

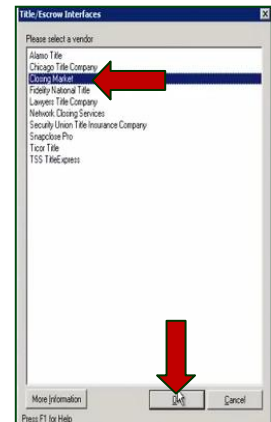
Step 1:

Open loan file and select **Title/Escrow** from the **Interfaces** Menu.



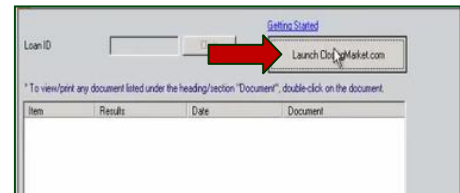
Step 2:

Select **Closing Market** in your Title/Escrow Interfaces list and click **OK**.



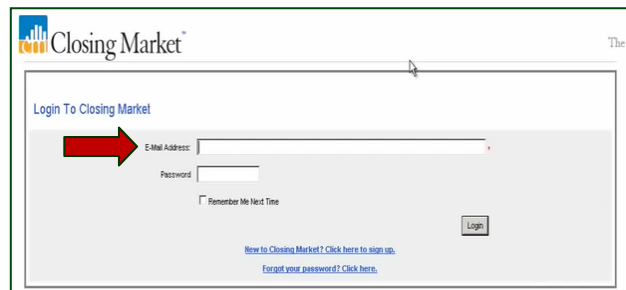
Step 3:

Select **Launch ClosingMarket.com**.



Step 4:

Enter Your Closing Market Email Address and Password and Click **Login**.





Security 1st Title



Closing Market™

CALYX
software

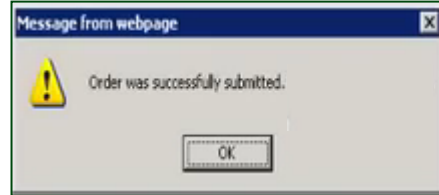
Step 5:

Click on **Submit** next to Security 1st Title.

Search For Title Company: Search
(Enter name, city, state, etc.) Reset
State Serviced By Title Company: [All States] Additional Trading Partners
Check Status Only

Our Trading Partners

Name	Address	City	State	
Security 1st Title	434 N. Main	Wichita	KS	Submit





Quick Reference Guide - Closing Market and Trading Partner Setup

Step 1:

Click on the URL below to access the Closing Market Registration page for lenders.

<http://www1.closingmarket.com/closingmarket/NonMember/Register.aspx?EnterpriseType=4>

Step 2:

Complete registration for all staff who will be placing orders on behalf of lender. All registrations must be approved by Closing Market prior to next step.

Step 3:

After Closing Market registration has been approved, please logon to www.ClosingMarket.Com using your username and password that was created in Step 2.

Step 4:

Select **The Market** from the menu bar.



Step 5:

Search for Security 1st Title in the list of Service Providers and select **Request**.



Step 6:

On the Trading Partner Service Agreement page, click **Request**.
Once approved, you are ready to submit orders.

